### VAN BUREN COMMUNITY SCHOOL DISTRICT

INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

JUNE 30, 2008

### Contents

		<u>Page</u>
Officials		1
Independent Auditor's Report		2-3
Management's Discussion and Analysis (MD&A)		4-12
Basic Financial Statements:	Exhibit	
Government-Wide Financial Statements: Statement of Net Assets Statement of Activities	A B	13 14
Governmental Fund Financial Statements: Balance Sheet	С	15
Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Assets	D	16
Statement of Revenues, Expenditures and Changes in Fund Balances Reconciliation of the Statement of Revenues,	E	17
Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities Proprietary Fund Financial Statements:	F	18
Statement of Net Assets Statement of Revenues, Expenses and Changes in	G	19
Fund Net Assets Statement of Cash Flows Notes to Financial Statements	H I	20 21 22-31
Required Supplementary Information: Budgetary Comparison Schedule of Revenues, Expenditures and Changes in Balances - Budget and Actual - All Governmental Funds		
and Proprietary Fund		32
Notes to Required Supplementary Information - Budgetary Reporting		33
Other Supplementary Information:	Schedule	
Nonmajor Special Revenue Funds: Combining Balance Sheet	1	34
Combining Statement of Revenues, Expenditures and Changes in Fund Balances	2	35
Schedule of Changes in Special Revenue Fund, Student Activity Accounts	3	36-37
Schedule of Revenues by Source and Expenditures by Function - All Governmental Fund Types Schedule of Expenditures of Federal Awards	4 5	38 39-40
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matt Based on an Audit of Financial Statements Performed Accordance with Government Auditing Standards	ers	41-42
Independent Auditor's Report on Compliance with Requi Applicable to Each Major Program and on Internal Con over Compliance in Accordance with OMB Circular A-13	trol	43-44
Schedule of Findings and Ouestioned Costs		45-50

### Van Buren Community School District

### Officials

Name	Title	Term Expires								
Board of Education (Before September 2007 election)										
Tony Huffman	President	2007								
Dixie Daugherty	Vice President	2007								
Tim Blair Sheila Parsons Dale Hornberg Terry Jester Brian Starnes	Board Member Board Member Board Member Board Member Board Member	2008 2008 2009 2009 2009								
Board of Education (After September 2007 election)										
Tony Huffman	President	2010								
Terry Jester	Vice President	2009								
Tim Blair Kara McEntee Sheila Parsons Dale Hornberg Brian Starnes Stan Whitten	Board Member(Resigned) Board Member(Appointed) Board Member Board Member Board Member Board Member	2008 2008 2008 2009 2009 2010								
	School Officials									
Dr. Karen Stinson	Superintendent	2008								
Robyn Nolting	Board Secretary	2008								
Janet Phelps	Board Treasurer	2008								
Danielle Hainfield	Attorney	2008								

### NOLTE, CORNMAN & JOHNSON P.C.

### Certified Public Accountants

(a professional corporation)
117 West 3rd Street North, Newton, Iowa 50208-3040
Telephone (641) 792-1910

### INDEPENDENT AUDITOR'S REPORT

To the Board of Education of the Van Buren Community School District:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Van Buren Community School District, Keosauqua, Iowa as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of District officials. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Van Buren Community School District at June 30, 2008, and the respective changes in financial position and cash flows, where applicable, for the year ended in conformity with U.S. generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated February 12, 2009, on our consideration of the Van Buren Community School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 4 through 12 and 32 through 33 are not required parts of the basic financial statements, but are supplementary

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information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Van Buren Community School District's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the three years ended June 30, 2007 (which is not presented herein) and expressed an unqualified opinion on those financial statements. Other supplementary information included in Schedules 1 through 5, including the Schedule of Expenditures of Federal Awards required by U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Note, Cornman & Johnson, P.C.

February 12, 2009

### MANAGEMENT'S DISCUSSION AND ANALYSIS

Van Buren Community School District provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2008. We encourage readers to consider this information in conjunction with the District's financial statements, which follow.

### 2008 FINANCIAL HIGHLIGHTS

- General Fund revenues increased from \$8,254,232 in fiscal 2007 to \$8,559,322 in fiscal 2008, while General Fund expenditures increased from \$8,528,337 in fiscal 2007 to \$8,565,906 in fiscal 2008. This resulted in a decrease in the District's General Fund balance from \$1,442,199 in fiscal 2007 to a balance of \$1,435,615 in fiscal 2008, a .46% decrease from the prior year.
- The increase in General Fund revenues was attributable to an increase in state sources in fiscal 2008. The increase in expenditures was due primarily to an increase in the instruction function.

### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the District's financial activities.

The Government-wide Financial Statements consist of a Statement of Net Assets and a Statement of Activities. These provide information about the activities of Van Buren Community School District as a whole and present an overall view of the District's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Van Buren Community School District's operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Van Buren Community School District acts solely as an agent or custodial for the benefit of those outside of the School District.

Notes to the financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the District's budget for the year.

Other Supplementary Information provides detailed information about the nonmajor funds. In addition, the Schedule of Expenditures of Federal Awards provides detail of various programs benefiting the District.

Figure A-1 shows how the various parts of this annual report are arranged and relate to one another.

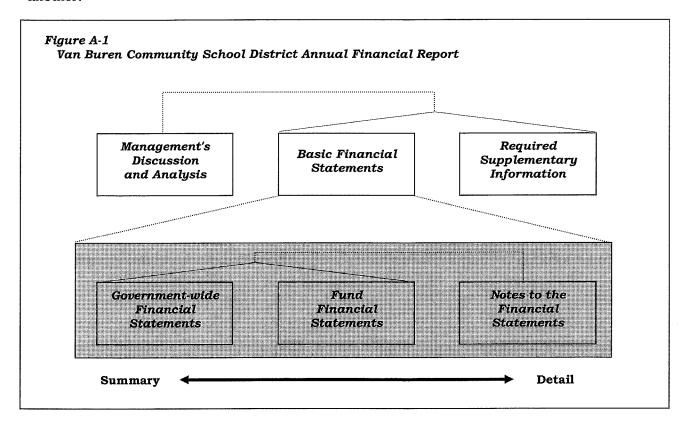


Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain.

	Government-wide	Fund Sta	atements
	Statements	Governmental Funds	Proprietary Funds
Scope	Entire district (except fiduciary funds)	The activities of the district that are not proprietary or fiduciary, such as special education and building maintenance	Activities the district operates similar to private businesses: food services and adult education
Required financial statements	<ul><li>Statement of net assets</li><li>Statement of activities</li></ul>	Balance sheet     Statement of revenues, expenditures, and changes in fund balances	<ul> <li>Statement of Net Assets</li> <li>Statement of revenues, expenses and changes in net assets</li> <li>Statement of cash flows</li> </ul>
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
Type of asset/ liability information	All assets and liabilities, both financial and capital, short-term and long- term	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both financial and capital and short-term and long-term
Type of inflow/ outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid

### REPORTING THE DISTRICT'S FINANCIAL ACTIVITIES

### Government-wide Financial Statements

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Assets includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide financial statements report the District's net assets and how they have changed. Net assets – the difference between the District's assets and liabilities – are one way to measure the District's financial health or position. Over time, increases or decreases in the District's net assets are an indicator of whether financial position is improving or deteriorating. To assess the District's overall health, additional non-financial factors, such as changes in the District's property tax base and the condition of school buildings and other facilities, need to be considered.

In the government-wide financial statements, the District's activities are divided into two categories:

- Governmental activities: Most of the District's basic services are included here, such as regular and special education, transportation and administration. Property tax and state aid finance most of these activities.
- Business-type activities: The District charges fees to help cover the costs of certain services it provides. The District's school nutrition program is included here.

### **Fund Financial Statements**

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

Some funds are required by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes, such as accounting for student activity funds or to show that it is properly using certain revenues such as federal grants.

The District has two kinds of funds:

1) Governmental funds: Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

The District's governmental funds include the General Fund, Special Revenue Funds, Capital Projects Fund and the Debt Service Fund.

The required financial statements for the governmental funds include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

2) Proprietary funds: Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide financial statements. The District's enterprise funds, one type of proprietary fund, are the same as its business-type activities, but provide more detail and additional information, such as cash flows. The District currently has two enterprise funds, the School Nutrition Fund, and the Day Care Fund.

The required financial statements for the proprietary funds include a statement of revenues, expenses and changes in net assets and a statement of cash flows.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Figure A-3 below provides a summary of the District's net assets at June 30, 2008 compared to June 30, 2007.

Figure A-3
Condensed Statement of Net Assets

	Governn	nental	Busines	s-type	Тс	Total	
	Activi	ties	Activ		School	Change	
	 2008	2007	2008	2007	2008	2007	2007-08
Current and other assets	\$ 6,592,324	6,253,462	32,023	60,598	6,624,347	6,314,060	4.91%
Capital assets	7,899,467	8,067,106	23,217	28,707	7,922,684	8,095,813	-2.14%
Total assets	14,491,791	14,320,568	55,240	89,305	14,547,031	14,409,873	0.95%
Long-term obligations	1,745,000	1,935,000	0	0	1,745,000	1,935,000	-9.82%
Other liabilities	3,272,956	3,299,768	30,763	35,661	3,303,719	3,335,429	-0.95%
Total liabilities	 5,017,956	5,234,768	30,763	35,661	5,048,719	5,270,429	-4.21%
Net assets:							
Invested in capital assets,							
net of related debt	6,154,467	6,132,106	23,217	28,707	6,177,684	6,160,813	0.27%
Restricted	1,719,273	1,333,410	0	0	1,719,273	1,333,410	28.94%
Unrestricted	1,600,095	1,620,284	1,260	24,937	1,601,355	1,645,221	-2.67%
Total net assets	\$ 9,473,835	9,085,800	24,477	53,644	9,498,312	9,139,444	3.93%

The District's combined net assets increased by 3.93%, or \$358,868, over the prior year. The largest portion of the District's net assets is the invested in capital assets, net of related debt. The debt related to the investment in capital assets is liquidated with sources other than capital assets.

Restricted net assets represents resources that are subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. The District's restricted net assets increased \$385,863, or 28.94% over the prior year. The increase was primarily a result of the increased fund balances in the Debt Service and Capital Projects Funds.

Unrestricted net assets – the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements – decreased \$43,866, or 2.67%. This decrease is due to the decrease in net assets in the Enterprise, School Nutrition Fund.

Figure A-4 shows the changes in net assets for the year ended June 30, 2008 compared to June 30, 2007.

Figure A-4

Changes of Net Assets									
- Andrews	Governmental		Business	-type	Tot	Total			
		Activities		Activities		School District		Change	
		2008	2007	2008	2007	2008	2007	2007-08	
Revenues and Transfers:									
Program revenues:									
Charges for services	\$	418,712	383,892	253,800	247,742	672,512	631,634	6.47%	
Operating grants and contributions and									
restricted interest		2,568,850	2,338,183	196,970	170,224	2,765,820	2,508,407	10.26%	
Capital grants and contributions and									
restricted interest		20,000	179,061	0	0	20,000	179,061	-88.83%	
General revenues:									
Property tax		2,424,403	2,466,874	0	0	2,424,403	2,466,874	-1.72%	
Income surtax		271,394	278,933	0	0	271,394	278,933	-2.70%	
Local option sales and services tax		430,621	444,904	0	0	430,621	444,904	-3.21%	
Unrestricted state grants		3,292,999	3,310,471	0	0	3,292,999	3,310,471	-0.53%	
Unrestricted investment earnings		109,779	123,047	755	949	110,534	123,996	-10.86%	
Other		87,575	49,363	0	0	87,575	49,363	77.41%	
Transfers		(60,323)	(281,343)	60,323	281,343	0	0	0.00%	
Total revenues and transfers		9,564,010	9,293,385	511,848	700,258	10,075,858	9,993,643	0.82%	
Program expenses:									
Governmental activities:									
Instruction		5,381,528	4,857,484	0	0	5,381,528	4,857,484	10.79%	
Support services		3,279,241	3,477,412	180,180	14,684	3,459,421	3,492,096	-0.94%	
Non-instructional programs		5,320	647	360,835	548,155	366,155	548,802	-33.28%	
Other expenses		509,886	494,292	0	0	509,886	494,292	3.15%	
Total expenses	_	9,175,975	8,829,835	541,015	562,839	9,716,990	9,392,674	3.45%	
Changes in net assets		388,035	463,550	(29,167)	137,419	358,868	600,969	-40.29%	
Beginning net assets		9,085,800	8,622,250	53,644	(83,775)	9,139,444	8,538,475	7.04%	
Ending net assets	\$	9,473,835	9,085,800	24,477	53,644	9,498,312	9,139,444	3.93%	

In fiscal 2008, property tax, income surtax, local option sales and services tax and unrestricted state grants account for 67.12% of the revenue from governmental activities while charges for service and sales and operating grants and contributions account for 88.07% of the revenue from business type activities.

The District's total revenues were approximately \$10.1 million of which \$9.6 million was for governmental activities and more than \$.5 million was for business type activities.

As shown in Figure A-4, the District as a whole experienced a .82% increase in revenues and a 3.45% increase in expenses. The increase in expenses related to the increase in negotiated salaries and benefits, utility costs and transportation costs.

### **Governmental Activities**

Revenues and transfers out for governmental activities were \$9,564,010 and expenses were \$9,175,975.

The following table presents the total and net cost of the District's major governmental activities: instruction, support services, non-instructional programs and other expenses.

Figure A-5
Total and Net Cost of Governmental Activities

		Total	Cost of Service	s	Net Cost of Services			
	#_	2008	2007	Change 2007-08	2008	2007	Change 2007-08	
Instruction Support services	\$	5,381,528 3,279,241	4,857,484 3,477,412	10.79% -5.70%	2,655,948 3,254,817	2,391,101 3,287,964	11.08% -1.01%	
Non-instructional		5,320	647	722.26%	5,320	647	722.26%	
Other expenses		509,886	494,292	3.15%	252,328	248,987	1.34%	
Totals	\$	9,175,975	8,829,835	3.92%	6,168,413	5,928,699	4.04%	

- The cost financed by users of the District's programs was \$418,712.
- Federal and state governments subsidized certain programs with grants and contributions totaling \$2,588,850.
- The net cost of governmental activities was financed with \$2,424,403 in property tax, \$271,394 in income surtax \$430,621 in local option sales and services tax, \$3,292,999 in unrestricted state grants, \$109,779 in interest income and \$87,575 in other general revenue.

### **Business-Type Activities**

Revenues and transfers in of the District's business-type activities were \$511,848 and expenses were \$541,015. The District's business-type activities include the School Nutrition Fund and the Day Care Fund. Revenues of these activities were comprised of charges for service, federal and state reimbursements and interest income.

### INDIVIDUAL FUND ANALYSIS

As previously noted, the Van Buren Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial performance of the District as a whole is reflected in its governmental funds, as well. As the District completed the year, its governmental funds reported combined fund balance of \$3,098,945, above last year's ending fund balance of a \$2,735,543. The increase was due primarily to the increase in the Capital Projects Fund.

### Governmental Fund Highlights

- The District's General Fund financial position is the product of many factors. Growth during the year in state sources resulted in an increase in revenues. However, along with the increase in revenues, the General Fund also had an increase in expenditures. The increase in expenditures was greater than the increase in revenues causing the fund balance to decrease. The General Fund balance decreased from \$1,442,199 in fiscal year 2007 to \$1,435,615 in fiscal year 2008. In addition, the District transferred \$60,323 to support the Day Care Fund.
- The Capital Projects Fund balance was utilized for the collection of local option sales and services tax. The District makes transfers to the Debt Service to provide debt relief in repayment of the General Obligation Bonds. The Capital Projects balance increased from \$598,380 in fiscal year 2007 to \$748,811 in fiscal year 2008.
- The Debt Service Fund balance was utilized for the payments of principal and interest on bonds. Due to the bond requirements the District is required to create an escrow at Bank

America that will be used to payoff the Qualified Zone Academy Bond. The Debt Service balance increased from \$452,904 in fiscal year 2007 to \$544,413 in fiscal year 2008, due to the increase in the escrow reserve and the increase local option sales and services tax relief provided to fund debt repayments.

### **Proprietary Fund Highlights**

The School Nutrition Fund net assets decreased from \$53,664 at June 30, 2007 to \$24,477 at June 30, 2008, representing a decrease of 54.37%.

The Day Care Fund net assets remained at a balance of \$0 at June 30, 2007 and \$0 at June 30, 2008. The General Fund transferred \$60,323 at year end to adjust the ending Day Care Fund balance to \$0.

### **BUDGETARY HIGHLIGHTS**

The District's revenues were \$282,290 less than budgeted revenue, a variance of 2.73%. The most significant variance resulted from the District receiving less in local sources than originally anticipated.

Total expenditures were less than budgeted, primarily due to the District's budget for the General Fund. It is the District's practice to budget expenditures at the maximum authorized spending authority for the General Fund. The District then manages or controls General Fund spending through its line-item budget. As a result, the District's certified budget should always exceed actual expenditures for the year.

### CAPITAL ASSET AND DEBT ADMINISTRATION

### Capital Assets

At June 30, 2008, the District had invested \$7,922,684, net of accumulated depreciation, in a broad range of capital assets, including land, buildings, athletic facilities, computers, audio-visual equipment and transportation equipment. (See Figure A-6) This amount represents a net decrease of 2.19% from last year. More detailed information about capital assets is available in Note 4 to the financial statements. Depreciation expense for the year was \$299,361.

The original cost of the District's capital assets was \$11,054,434. Governmental funds account for \$10,946,952 with the remainder of \$107,482 in the Proprietary, School Nutrition Fund.

The largest change in capital asset activity during the year occurred in the buildings category. The District's buildings totaled \$7,359,789 at June 30, 2008, compared to \$7,535,085 reported at June 30, 2007. This decrease resulted from current year depreciation expense.

Figure A-6

Capital Assets, Net of Depreciation								
	Govern	mental	Business-type		To	Total		
	Activ	vities	Activities		School District		Change	
	2008	2007	2008	2007	2008	2007	2007-08	
Land Buildings	\$ 38,811 7.359,789	39,311 7,535,085	0	0	38,811 7,359,789	,	-1.29% -2.38%	
Land improvements	112,195		0	0			6.04%	
Machinery and equipment	388,672	2 387,296	23,217	28,707	411,889	416,003	-1.00%	
Total	\$ 7,899,467	8,067,106	23,217	28,707	7,922,684	8,095,813	-2.19%	

### Long-Term Debt

At June 30, 2008, the District had \$1,745,000 in general obligation and other long-term debt outstanding. This represents a decrease of 9.82% from last year. (See Figure A-7) Additional information about the District's long-term debt is presented in Note 5 to the financial statements.

The District had outstanding general obligation bonds of \$1,245,000 at June 30, 2008.

The District had outstanding qualified zone academy bonds of \$500,000 at June 30, 2008.

Figure A-7
Outstanding Long-Term Obligations

Outstanding	c Long-	Total School	Total	
		2008	2007	Change
General obligation bonds	\$	1,245,000	1,435,000	-13.24%
Qualified zone academy bonds		500,000	500,000	0.00%
Totals	\$	1,745,000	1,935,000	-9.82%

### FACTORS BEARING ON THE DISTRICT'S FUTURE

At the time these financial statements were prepared and audited, the District was aware of several existing circumstances that could significantly affect its financial health in the future:

- The upcoming Iowa legislative session could again prove to be most challenging in respect to the state budget. The impact of state reductions to education is an unknown that we must be ready to address and compensate.
- The District receives a large amount of federal and state monies through grants. The grants have to be approved and their continuation depends on federal and state funding.
- The District has experienced reduced enrollment for the last few years, cutting state aid to the District.

### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide the District's citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Robyn Nolting, Board Secretary/Business Manager, Van Buren Community School District, 503 Henry Street, Keosauqua, Iowa, 52565.

### BASIC FINANCIAL STATEMENTS

## VAN BUREN COMMUNITY SCHOOL DISTRICT STATEMENT OF NET ASSETS JUNE 30, 2008

	Governmental	Business-type	
	Activities	Activities	Total
3 COEMO	ACCIVILIES	ACCIVICIES	IOLAI
ASSETS Cach and cach equivalents	\$ 2,997,724	21,086	3,018,810
Cash and cash equivalents Receivables	γ 2,331,124	21,000	3,010,010
Property tax:	CE 000	٥	65,909
Delinquent	65,909	0	
Succeeding year	2,523,899	0	2,523,899
Income surtax	228,460	0	228,460
Accounts	2,903	0	2,903
Due from other governments	773,429	581	774,010
Inventories	0	10,356	10,356
Capital assets, net of accumulated			
depreciation(Note 4)	7,899,467	23,217	7,922,684
TOTAL ASSETS	14,491,791	55,240	14,547,031
LIABILITIES			
Accounts payable	47,040	832	47,872
Salaries and benefits payable	676,733	25,243	701,976
	8,037	25,249	8,037
Accrued interest payable	0,037	U	0,057
Deferred revenue:	2 522 000	0	2 622 000
Succeeding year property tax	2,523,899	0	2,523,899
Other	17,247		17,247
Unearned revenue	0	4,688	4,688
Long-term liabilities (Note 5):			
Portion due within one year:		•	005 000
General obligation bonds payable	235,000	0	235,000
Portion due after one year:			
General obligation bonds payable	1,010,000	0	1,010,000
Qualified zone academy bonds	500,000	0	500,000
TOTAL LIABILITIES	5,017,956	30,763	5,048,719
NET ASSETS			
Invested in capital assets, net of			
related debt	6,154,467	23,217	6,177,684
Restricted for:	0,202,200		., ,
Debt service	544,413	0	544,413
Talented and gifted	26,759	0	26,759
Beginning teacher mentoring program	716	0	716
Market factor	940	0	940
Supplemental services	3,004	0	3,004
		0	18,837
Professional development	18,837	0	
Market factor incentives	5,687	· ·	5,687
Capital projects	748,811	0	748,811
Management levy	130,763	0	130,763
Physical plant and equipment levy	213,224	0	213,224
Playground equipment replacement levy	2,430	0	2,430
Other special revenue purposes	23,689	0	23,689
Unrestricted	1,600,095	1,260	1,601,355
TOTAL NET ASSETS	\$ 9,473,835	24,477	9,498,312

## VAN BUREN COMMUNITY SCHOOL DISTRICT STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2008

		Drog	ram Revenues	Net (Expense) Revenue				
			Operating Grants,	Capital Grants,		anges in Net Ass		
			Contributions	Contributions	una on	anges in nec noc		
		Charges for	and Restricted	and Restricted	Governmental	Business-Type		
	Expenses	Services	Interest	Interest	Activities	Activities	Total	
Functions/Programs:								
Governmental activities:								
Instruction:								
Regular instruction	\$ 3,342,764	205,535	2,257,715	0	(879,514)	0	(879,514)	
Special instruction	1,056,026	21,560	49,153	0	(985, 313)	0	(985,313)	
Other instruction	982,738	191,617	0	0	(791, 121)	0	(791, 121)	
	5,381,528	418,712	2,306,868	0	(2,655,948)	0	(2,655,948)	
Support services:								
Student services	421,877	0	0	0	(421,877)	0	(421,877)	
Instructional staff services	327,129	0	0	0	(327,129)	0	(327, 129)	
Adminstration services	1,061,929	0	0	0	(1,061,929)	0	(1,061,929)	
Operation and maintenance of plant services	775,980	0	0	20,000	(755,980)	0	(755,980)	
Transportation services	692,326	0	4,424	0	(687,902)	0	(687,902)	
	3,279,241	0	4,424	20,000	(3,254,817)	0	(3, 254, 817)	
Non-instructional programs:								
Other enterprise operations	4,507	0	0	0	(4,507)		(4,507)	
Community service operations	813	.0	0	0	(813)		(813)	
	5,320	0	0	0	(5,320)		(5,320)	
Other expenditures:						_		
Long-term debt interest	73,025	0	0	0	(73,025)	0	(73,025)	
AEA flowthrough	257,558	0	257,558	0	0	0	0	
Depreciation(unallocated)*	179,303	0	0	0	(179,303)	0	(179, 303)	
	509,886	0	257,558	0	(252,328)	0	(252, 328)	
Total governmental activities	9,175,975	418,712	2,568,850	20,000	(6, 168, 413)	0	(6, 168, 413)	
Business-type activities:								
Support services:	266 420	100 505			•	(10 500)	(12 500)	
Adminstration services	166,412	108,586	44,298	0	0	(13,528)	(13,528)	
Operation and maintenance of plant services	13,768	100 506	0	0	0	(13,768)	(13,768)	
	180,180	108,586	44,298	V	U	(27, 296)	(27, 296)	
V in-tti1								
Non-instructional programs:	360,835	145,214	152,672	0	0	(62,949)	(62,949)	
Food service operations	360,835	145,214	152,672	0	0	(62,949)	(62,949)	
Motal business time sativities	541,015	253,800	196,970	0	0	(90,245)	(90,245)	
Total business-type activities	J41,01J	233,000	130,370			(30,293)	(30,243)	
Total	\$ 9,716,990	672,512	2,765,820	20,000	(6, 168, 413)	(90, 245)	(6, 258, 658)	
10001	7 37,107330	012/012	271037020	20,000	(0/100/113/	(50/210)	(0,200,000)	
General Revenues and Transfers:								
General Revenues:								
Property tax levied for:								
General purposes				!	2,263,279	0	2,263,279	
Debt service					7,356	0	7,356	
Capital outlay					153,768	0	153,768	
Income surtax					271,394	ō	271,394	
Local option sales and services tax					430,621	Ŏ	430,621	
Unrestricted state grants					3,292,999	0	3,292,999	
Unrestricted investment earnings					109,779	755	110,534	
Other general revenues					87,575	0	87,575	
Transfers					(60, 323)	60,323	0	
				-	(,,			
Total general revenues and transfers				-	6,556,448	61,078	6,617,526	
Changes in net assets					388,035	(29,167)	358,868	
Net assets beginning of year					9,085,800	53,644	9,139,444	
				-				
Net assets end of year				=	9,473,835	24,477	9,498,312	

<sup>\*</sup> This amount excludes the depreciation that is included in the direct expense of various programs. SEE NOTES TO FINANCIAL STATEMENTS.

# VAN BUREN COMMUNITY SCHOOL DISTRICT BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2008

	 	Capital	Debt	Nonmajor Special Revenue	m-4-1
N COPIEC	 General	Projects	Service	Funds	Total
ASSETS Cash and pooled investments Receivables: Property tax:	\$ 1,539,310	551,714	544,215	362,485	2,997,724
Delinquent	56,130	0	198	9,581	65,909
Succeeding year	2,202,747	0	4,624	316,528	2,523,899
Income surtax	228,460	0	. 0	. 0	228,460
Accounts	2,903	0	0	0	2,903
Due from other governments	576,332	197,097	0	0	773,429
TOTAL ASSETS	\$ 4,605,882	748,811	549 <b>,</b> 037	688,594	6,592,324
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 45,080	0	0	1,960	47,040
Salaries and benefits payable	676,733	0	0	0	676,733
Deferred revenue:					
Succeeding year property tax	2,202,747	0	4,624	316,528	2,523,899
Income surtax	228,460	0	0	0	228,460
Other	17,247	0	0	0	17,247
Total liabilities	 3,170,267	0	4,624	318,488	3,493,379
Fund balances:					
Reserved for:					
Debt service	0	0	544,413	0	544,413
Talented and gifted	26,759	0	0	0	26 <b>,</b> 759
Beginning teacher mentoring program	716	0	0	0	716
Market factor	940	0	0	0	940
Supplemental services	3,004	0	0	0	3,004
Professional development	18,837	0	0	0	18,837
Market factor incentives	5 <b>,</b> 687	0	0	0	5,687
Unreserved:					
Undesignated	 1,379,672	748,811	0	370,106	2,498,589
Total fund balances	 1,435,615	748,811	544,413	370,106	3,098,945
TOTAL LIABILITIES AND FUND BALANCES	\$ 4,605,882	748,811	549,037	688,594	6,592,324

### Exhibit D

# VAN BUREN COMMUNITY SCHOOL DISTRICT RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS JUNE 30, 2008

Total fund balances of governmental funds (page 15)	\$ 3,098,945
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in in the governmental funds.	7,899,467
Accounts receivable income surtax, are not yet available to finance expenditures of the current fiscal period.	228,460
Accrued interest payable on long-term liabilities is not due and payable in the current period and, therefore, is not reported as a liability in the governmental funds.	(8,037)
Long-term liabilities, including bonds payable and qualified zone academy bonds payable are not due and payable in the current period and, therefore, are not reported in the funds.	 (1,745,000)
Net assets of governmental activites(page 13)	\$ 9,473,835

# VAN BUREN COMMUNITY SCHOOL DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2008

EVENDINGS   Concease   Concease						Nonmajor Special	
Exemptons   Exem			0 3	-		Revenue	m-+-1
Tuition	REVENUES:		General	Projects	Service	runus	IOCAL
Column						050 700	2 505 450
Char   159,095		Ş		•	,	•	
State Sources				-			
Tenderal sources							
Non-instructional programs:   Characteristation services   Characteristation services   Characteristation   Characteristatio					_		
Current:   Instruction:   Regular instruction   Regular instruction   Regular instruction   3,340,406   0 0 0 0 0,1,056,026   0 0 0 0 0,1,056,026   0 0 0 0 0,1,056,026   0 0 0 0 0,1,056,026   0 0 0 0 0,0,056,026   0 0 0 0 0,0,056,026   0 0 0 0 0,0,056,026   0 0 0 0 0,0,056,026   0 0 0 0 0,0,056,026   0 0 0 0 0,0,056,026   0 0 0 0 0 0,0,057,005   0 0 0 0 0 0,0,057,005   0 0 0 0 0 0 0,0,057,005   0 0 0 0 0 0 0 0,0,057,005   0 0 0 0 0 0 0 0 0,0,057,005   0 0 0 0 0 0 0 0 0,0,057,005   0 0 0 0 0 0 0 0 0,0,0,005   0 0 0 0 0 0 0 0,0,005   0 0 0 0 0 0 0,0,0,005   0 0 0 0 0 0 0,0,0,0,0,0,0,0,0,0,0,0,0				451,809	26,214	589,533	
Regular instruction	EXPENDITURES:						
Regular instruction	Current:						
1,056,026						0	2 240 400
Other instruction							
Support services:   Student services   421,877				· -	_	-	
Support services:   Student services   421,877	Other Instruction	_	<u> </u>				
Student services			3,173,003			201,100	0/013/110
Instructional staff services   327,129   0   0   0   327,129   20   20   20   20   20   20   20	= =					_	
Administration services				-			
Operation and maintenance of plant services         632,953         0         0         60,739         693,693         62,771         7338         612,371           Insupportation services         595,033         0         0         138,260         3,205,960           Non-instructional programs:         Other enterprise operations         4,507         0         0         0         813           Community service operations         813         0         0         0         101,364           Defecting the community service operations         0         0         0         101,364         101,364           Long-term debt:         0         0         215,000         0         215,000         0         215,000           Interest and fiscal charges         0         0         59,967         0         58,967						=	
Transportation services							
Non-instructional programs:   Other enterprise operations   4,507	•						
Non-instructional programs: Other enterprise operations	Transportation services						
Other enterprise operations         4,507         0         0         0         4,507           Community service operations         813         0         0         0         813           5,320         0         0         0         0         322           Other expenditures:           Facilities acquisitions         0         0         0         101,364         101,364           Long-term debt:         0         0         215,000         0         215,000           Principal         0         0         58,967         0         58,967           AEA flowthrough         257,558         0         0         0         257,558           AEA flowthrough         257,558         0         273,967         101,364         632,889           Total expenditures         8,505,583         0         273,967         101,364         632,889           Excess(deficiency) of revenues over(under)         expenditures         51,194         451,809         (247,753)         145,744         400,994           Other financing sources(uses):         Issuance of refunding bonds         0         0         1,080,000         0         1,080,000           Premtum on the issuance of bonds						,	<del></del>
Community service operations							
Other expenditures:         Facilities acquisitions         0         0         0         101,364         101,364           Long-term debt:         0         0         215,000         0         215,000           Principal         0         0         58,967         0         58,967           AEA flowthrough         257,558         0         0         0         257,558           AEA flowthrough         8,505,583         0         273,967         101,364         632,889           Total expenditures         8,505,583         0         273,967         101,364         632,889           Excess (deficiency) of revenues over (under) expenditures         51,194         451,809         (247,753)         145,744         400,994           Other financing sources (uses):         1         15,194         451,809         (247,753)         145,744         400,994           Other financing sources (uses):         1         1         1,080,000         0         1,080,000           Premium on the issuance of bonds         0         0         1,080,000         0         5,500           Payment to escrow agent         0         0         1,055,000         0         1,055,000           Discount on bonds sold         0<			•				
Other expenditures:         Facilities acquisitions         0         0         0         101,364         101,364           Long-term debt:         Principal         0         0         215,000         0         215,000           Interest and fiscal charges         0         0         58,967         0         58,967           AEA flowthrough         257,558         0         0         0         257,558           Total expenditures         8,505,583         0         273,967         101,364         632,889           Excess (deficiency) of revenues over (under)         expenditures         51,194         451,809         (247,753)         145,744         400,994           Other financing sources (uses):         Issuance of refunding bonds         0         0         1,080,000         0         1,080,000           Premium on the issuance of bonds         0         0         1,080,000         0         1,080,000           Payment to escrow agent         0         0         1,080,000         0         1,080,000           Discount on bonds sold         0         0         (10,55,000)         0         (1,055,000)           Ost of issuance on debt issued         0         0         (7,250)         0	Community service operations						
Pacilities acquisitions   0			5,320	U	U		5,320
Long-term debt:   0	Other expenditures:						
Principal         0         0         215,000         0         215,000           Interest and fiscal charges         0         0         58,967         0         58,967           AEA flowthrough         257,558         0         273,967         101,364         632,889           Total expenditures         8,505,583         0         273,967         101,364         632,889           Excess (deficiency) of revenues over (under) expenditures         51,194         451,809         (247,753)         145,744         400,994           Cher financing sources (uses):         3         0         273,967         443,789         9,223,339           Cher financing sources (uses):         3         0         247,753)         145,744         400,994           Cher financing sources (uses):         3         0         247,753)         145,744         400,994           Cher financing sources (uses):         3         0         1,080,000         0         1,080,000         0         1,080,000         0         1,080,000         0         1,080,000         0         5,500         0         5,500         0         5,500         0         5,500         0         0         1,080,000         0         1,080,000         0	Facilities acquisitions		0	0	0	101,364	101,364
Interest and fiscal charges	Long-term debt:						
AEA flowthrough  257,558 0 0 0 0 257,558 257,558 0 273,967 101,364 632,889  Total expenditures  8,505,583 0 273,967 101,364 632,889  Excess (deficiency) of revenues over (under) expenditures  51,194 451,809 (247,753) 145,744 400,994  Cther financing sources (uses):  Issuance of refunding bonds 0 0 0 1,080,000 0 1,080,000 0 0 1,080,000 0 0 0 1,080,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0					-		
Total expenditures	<del>-</del>						
Total expenditures         8,505,583         0         273,967         443,789         9,223,339           Excess(deficiency) of revenues over(under) expenditures         51,194         451,809         (247,753)         145,744         400,994           Other financing sources(uses):         Tsuance of refunding bonds         0         0         1,080,000         0         1,080,000           Premium on the issuance of bonds         0         0         5,500         0         5,500           Payment to escrow agent         0         0         (1,055,000)         0         (1,055,000)           Discount on bonds sold         0         0         (14,580)         0         (14,580)           Cost of issuance on debt issued         0         0         (7,250)         0         (7,250)           Proceeds from the disposal of property         1,375         0         0         12,686         14,061           Transfers out         (60,323)         (301,378)         0         (30,384)         (392,085)           Total other financing sources(uses)         (57,778)         (301,378)         339,262         (17,698)         (37,592)           Net change in fund balances         (6,584)         150,431         91,509         128,046 <t< td=""><td>AEA flowthrough</td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	AEA flowthrough						
Excess (deficiency) of revenues over (under) expenditures 51,194 451,809 (247,753) 145,744 400,994  Other financing sources (uses):  Issuance of refunding bonds 0 0 1,080,000 0 1,080,000  Premium on the issuance of bonds 0 0 5,500 0 5,500  Payment to escrow agent 0 0 0 (1,055,000) 0 (1,055,000)  Discount on bonds sold 0 0 (14,580) 0 (14,580)  Cost of issuance on debt issued 0 0 (17,250) 0 (7,250)  Proceeds from the disposal of property 1,375 0 0 0 12,686 14,061  Transfers in 1,170 0 330,592 0 331,762  Transfers out (60,323) (301,378) 0 (30,384) (392,085)  Total other financing sources (uses) (57,778) (301,378) 339,262 (17,698) (37,592)  Net change in fund balances (6,584) 150,431 91,509 128,046 363,402	Total evnenditures	_					
expenditures         51,194         451,809         (247,753)         145,744         400,994           Other financing sources (uses):           Issuance of refunding bonds         0         0         1,080,000         0         1,080,000           Premium on the issuance of bonds         0         0         5,500         0         5,500           Payment to escrow agent         0         0         (1,055,000)         0         (1,055,000)           Discount on bonds sold         0         0         0         (14,580)         0         (14,580)           Cost of issuance on debt issued         0         0         0         (7,250)         0         (7,250)           Proceeds from the disposal of property         1,375         0         0         12,686         14,061           Transfers out         (60,323)         (301,378)         0         (30,384)         (392,085)           Total other financing sources (uses)         (57,778)         (301,378)         339,262         (17,698)         (37,592)           Net change in fund balances         (6,584)         150,431         91,509         128,046         363,402           Fund balance beginning of year         1,442,199         598,380         452	Total compositation		.,,		1		
Other financing sources(uses):  Issuance of refunding bonds 0 0 1,080,000 0 1,080,000  Premium on the issuance of bonds 0 0 5,500 0 5,500  Payment to escrow agent 0 0 0 (1,055,000) 0 (1,055,000)  Discount on bonds sold 0 0 (14,580) 0 (14,580)  Cost of issuance on debt issued 0 0 (7,250) 0 (7,250)  Proceeds from the disposal of property 1,375 0 0 12,686 14,061  Transfers in 1,170 0 330,592 0 331,762  Transfers out (60,323) (301,378) 0 (30,384) (392,085)  Total other financing sources(uses) (57,778) (301,378) 339,262 (17,698) (37,592)  Net change in fund balances (6,584) 150,431 91,509 128,046 363,402	<del>_</del>						
Issuance of refunding bonds         0         0         1,080,000         0         1,080,000           Premium on the issuance of bonds         0         0         5,500         0         5,500           Payment to escrow agent         0         0         0         (1,055,000)         0         (1,055,000)           Discount on bonds sold         0         0         0         (14,580)         0         (14,580)           Cost of issuance on debt issued         0         0         0         (7,250)         0         (7,250)           Proceeds from the disposal of property         1,375         0         0         12,686         14,061           Transfers in         1,170         0         330,592         0         331,762           Transfers out         (60,323)         (301,378)         0         (30,384)         (392,085)           Total other financing sources(uses)         (57,778)         (301,378)         339,262         (17,698)         (37,592)           Net change in fund balances         (6,584)         150,431         91,509         128,046         363,402           Fund balance beginning of year         1,442,199         598,380         452,904         242,060         2,735,543	expenditures		51,194	451,809	(247,753)	145,744	400,994
Premium on the issuance of bonds         0         0         5,500         0         5,500           Payment to escrow agent         0         0         (1,055,000)         0         (1,055,000)           Discount on bonds sold         0         0         0         (14,580)         0         (14,580)           Cost of issuance on debt issued         0         0         (7,250)         0         (7,250)           Proceeds from the disposal of property         1,375         0         0         12,686         14,061           Transfers in         1,170         0         330,592         0         331,762           Transfers out         (60,323)         (301,378)         0         (30,384)         (392,085)           Total other financing sources(uses)         (57,778)         (301,378)         339,262         (17,698)         (37,592)           Net change in fund balances         (6,584)         150,431         91,509         128,046         363,402           Fund balance beginning of year         1,442,199         598,380         452,904         242,060         2,735,543	Other financing sources(uses):						
Payment to escrow agent         0         0         (1,055,000)         0         (1,055,000)           Discount on bonds sold         0         0         (14,580)         0         (14,580)           Cost of issuance on debt issued         0         0         (7,250)         0         (7,250)           Proceeds from the disposal of property         1,375         0         0         12,686         14,061           Transfers in         1,170         0         330,592         0         331,762           Transfers out         (60,323)         (301,378)         0         (30,384)         (392,085)           Total other financing sources(uses)         (57,778)         (301,378)         339,262         (17,698)         (37,592)           Net change in fund balances         (6,584)         150,431         91,509         128,046         363,402           Fund balance beginning of year         1,442,199         598,380         452,904         242,060         2,735,543	Issuance of refunding bonds						
Discount on bonds sold 0 0 (14,580) 0 (14,580) Cost of issuance on debt issued 0 0 (7,250) 0 (7,250) Proceeds from the disposal of property 1,375 0 0 0 12,686 14,061 Transfers in 1,170 0 330,592 0 331,762 Transfers out (60,323) (301,378) 0 (30,384) (392,085) Total other financing sources(uses) (57,778) (301,378) 339,262 (17,698) (37,592)  Net change in fund balances (6,584) 150,431 91,509 128,046 363,402  Fund balance beginning of year 1,442,199 598,380 452,904 242,060 2,735,543							
Cost of issuance on debt issued         0         0         (7,250)         0         (7,250)           Proceeds from the disposal of property         1,375         0         0         12,686         14,061           Transfers in         1,170         0         330,592         0         331,762           Transfers out         (60,323)         (301,378)         0         (30,384)         (392,085)           Total other financing sources (uses)         (57,778)         (301,378)         339,262         (17,698)         (37,592)           Net change in fund balances         (6,584)         150,431         91,509         128,046         363,402           Fund balance beginning of year         1,442,199         598,380         452,904         242,060         2,735,543							
Proceeds from the disposal of property         1,375         0         0         12,686         14,061           Transfers in         1,170         0         330,592         0         331,762           Transfers out         (60,323)         (301,378)         0         (30,384)         (392,085)           Total other financing sources(uses)         (57,778)         (301,378)         339,262         (17,698)         (37,592)           Net change in fund balances         (6,584)         150,431         91,509         128,046         363,402           Fund balance beginning of year         1,442,199         598,380         452,904         242,060         2,735,543							
Transfers in Transfers out Transfers out Total other financing sources (uses)         1,170 (60,323) (301,378) (301,378) (301,378) (301,378) (301,378)         0 (30,384) (392,085) (37,592)           Net change in fund balances         (6,584) 150,431 (91,509) (128,046) (363,402)           Fund balance beginning of year         1,442,199 (598,380) 452,904 (242,060) (2,735,543)							
Transfers out Total other financing sources (uses)         (60,323) (301,378) (301,378)         0 (30,384) (392,085) (37,592)           Net change in fund balances         (6,584) 150,431 91,509 128,046 363,402           Fund balance beginning of year         1,442,199 598,380 452,904 242,060 2,735,543							
Total other financing sources (uses) (57,778) (301,378) 339,262 (17,698) (37,592)  Net change in fund balances (6,584) 150,431 91,509 128,046 363,402  Fund balance beginning of year 1,442,199 598,380 452,904 242,060 2,735,543							
Net change in fund balances (6,584) 150,431 91,509 128,046 363,402 Fund balance beginning of year 1,442,199 598,380 452,904 242,060 2,735,543							
Fund balance beginning of year 1,442,199 598,380 452,904 242,060 2,735,543						128,046	363,402
Fund balance end of year \$ 1,435,615 748,811 544,413 370,106 3,098,945	•					242,060	2,735,543
	Fund balance end of year	\$	1,435,615	748,811	544,413	370,106	3,098,945

# VAN BUREN COMMUNITY SCHOOL DISTRICT RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES JUNE 30, 2008

Net change in fund balances - total governmental funds(page 17)

363,402

150 774

### Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are reported in the Statement of Net Assets and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. The amounts of capital outlays, depreciation expense and loss on disposal of capital assets in the year are as follows:

Capital outlays	Ş	158,774	
Depreciation expense		(293,871)	
Loss on disposal of capital assets		(32,542)	(167,639)

Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Assets. Repayment of long-term liabilities in an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets. Current year repayments exceeded issues, as follows:

Issued	\$ (1,080,000)
Repaid	1,270,000 190,000

Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when due. In the Statement of Activities, interest expense is recognized as the interest accrues, regardless of when it is due.

2,272

### Changes in net assets of governmental activities (page 14)

388,035

# VAN BUREN COMMUNITY SCHOOL DISTRICT STATEMENT OF NET ASSETS PROPRIETARY FUNDS JUNE 30, 2008

		School utrition	Day Care	Total
ASSETS Cash and pooled investments	\$	17,179	3,907	21,086
Due from other governments Inventories		55 10,356	526 0	581 10,356
Capital assets, net of accumulated depreciation(Note 4)		23,217	0	23,217
Total assets		50,807	4,433	55,240
LIABILITIES				
Accounts payable		0	832	832
Salaries and benefits payable		21,642	3,601	25,243
Unearned revenue		4,688	0	4,688
Total liabilities		26,330	4,433	30,763
NET ASSETS				
Invested in capital assets		23,217	0	23,217
Unrestricted	_	1,260	0	1,260
Total net assets	Ş	24,477	0	24,477

# VAN BUREN COMMUNITY SCHOOL DISTRICT STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS PROPRIETARY FUNDS YEAR ENDED JUNE 30, 2008

	Enterprise Funds				
	School	Day			
	Nutrition	Care	Total		
OPERATING REVENUE:	•				
Local sources:			050 000		
Charges for services	\$ 145,214	108,586	253,800		
TOTAL OPERATING REVENUES	145,214	108,586	253,800		
OPERATING EXPENSES:					
Support services:					
Administration services:			100 000		
Salaries	0	128,880	128,880		
Benefits	0	18,523	18,523		
Services	0	16,364	16,364		
Supplies	0	2,398	2,398		
Other	0	247 166,412	247 166,412		
		200,12			
Operation and maintenance of					
plant services:	0	4,213	4,213		
Services	0	9,555	9,555		
Supplies	0	13,768	13,768		
Total support services	0	180,180	180,180		
TOTAL Support Services					
Non-instructional programs:					
Food service operations:					
Salaries	123,051	15 <b>,</b> 838	138,889		
Benefits	16,909	2,267	19,176		
Services	2,927	91	3,018		
Supplies	179,431	14,831	194,262		
Depreciation	5,490	0	5,490		
	327 <b>,</b> 808	33 <b>,</b> 027	360,835		
TOTAL OPERATING EXPENSES	327,808	213,207	541,015		
OPERATING LOSS	(182,594)	(104,621)	(287,215)		
NON-OPERATING REVENUES:					
Transfer in	0	60,323	60,323		
State sources	3,916	0	3,916		
Federal sources	148,756	44,298	193,054		
Interest income	755	0	755		
TOTAL NON-OPERATING REVENUES	153,427	104,621	258 <b>,</b> 048		
Change in net assets	(29,167)	0	(29,167)		
Net assets beginning of year	53,644	0	53,644		
Net assets end of year	\$ 24,477	0	24,477		

### VAN BUREN COMMUNITY SCHOOL DISTRICT

### NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2008

### (1) Summary of Significant Accounting Policies

The Van Buren Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve and special education pre-kindergarten. Additionally, the district either operates or sponsors various adult education programs. These courses include remedial education as well as vocational and recreational courses. The geographic are served includes the cities of Keosauqua, Stockport, Douds, Birmingham, Mount Sterling, Milton and Cantril, Iowa, and the predominate agricultural territory in Van Buren and Davis Counties. The district is governed by a Board of Education whose members are elected on a non-partisan basis.

The District's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

### A. Reporting Entity

For financial reporting purposes, Van Buren Community School District has included all funds, organizations, agencies, boards, commissions and authorities. The District has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the District. The Van Buren Community School District has no component units which meet the Governmental Accounting Standards Board criteria.

Jointly Governed Organizations - The District participates in a jointly governed organization that provides services to the District but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the Van Buren and Davis County Assessors' Conference Boards.

### B. Basis of Presentation

Government-wide Financial Statements - The Statement of Net
Assets and the Statement of Activities report information on
all of the nonfiduciary activities of the District. For the
most part, the effect of interfund activity has been removed
from these statements. Governmental activities, which
normally are supported by tax and intergovernmental revenues,

are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Net Assets presents the District's nonfiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories:

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt that are attributed to the acquisition, construction, or improvement of those assets.

Restricted net assets result when constraints placed on net assets use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net asset consist of net assets that do not meet the definition of the two preceding categories. Unrestricted net assets often have constraints on resources that are imposed by management, but can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest that are restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements - Separate financial statements are provided for governmental, proprietary, and fiduciary funds, even though the latter are excluded from the Government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other nonmajor governmental funds.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenses, including instructional, support and other costs.

The Capital Projects Fund is utilized to account for all resources used in the acquisition and construction of capital facilities, with the exception of those that are financed through enterprise funds.

The Debt Service Fund is utilized to account for the payment of interest and principal on the District's long-term debt.

The District reports the following proprietary funds:

The District's proprietary funds are the Enterprise, School Nutrition Fund and the Day Care Fund. The School Nutrition Fund is used to account for the food service operations of the District. The Day Care Fund is used to account for the day care operations of the District.

### C. Measurement Focus and Basis of Accounting

The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments, and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

The proprietary fund of the District applies all applicable GASB pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's Enterprise Funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

### D. Assets, Liabilities and Fund Balance

The following accounting policies are followed in preparing the balance sheet:

Cash, Pooled Investments and Cash Equivalents - The cash balances of most District funds are pooled and invested. Investments are stated at fair value except for the investment in the Iowa Schools Joint Investment Trust which is valued at amortized cost and non-negotiable certificates of deposit which are stated at cost.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, they have a maturity date no longer than three months.

<u>Property Tax Receivable</u> - Property tax in the governmental funds are accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date that the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the Government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1½% per month penalty for delinquent payments; is based on January 1, 2006 assessed property valuations; is for the tax accrual period July 1, 2007 through June 30, 2008 and

reflects the tax asking contained in the budget certified to the County Board of Supervisors in April, 2007.

<u>Due from Other Governments</u> - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

<u>Inventories</u> - Inventories are valued at cost using the firstin, first-out method for purchased items and government commodities. Inventories of proprietary funds are recorded as expenses when consumed rather than when purchased or received.

Capital Assets - Capital assets, which include property, machinery and equipment, are reported in the applicable governmental or business-type activities columns in the Government-wide statement of net assets. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

Asset Class		Amount
T 1	\$	1,500
Land	Ą	•
Buildings		1,500
Land improvements		1,500
Machinery and equipment:		
School Nutrition Fund equipment		500
Other machinery and equipment		2,000

Capital assets are depreciated using the straight line method of depreciation over the following estimated useful lives:

	Estimated
	Useful Lives
Asset Class	(In Years)
Buildings	50 years
Land improvements	20 years
Machinery and equipment	5-20 years

Salaries and Benefits Payable - Payroll and related expenditures for teachers with annual contracts corresponding to the current school year, which is payable in July and August, have been accrued as liabilities.

Deferred Revenue - Although certain revenues are measurable, they are not available. Available means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represent the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used

to pay liabilities of the current period. Deferred revenue consists of unspent grant proceeds as well as property tax receivables and other receivables not collected within sixty days after year end.

Deferred revenue on the statement of net assets consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

Unearned Revenue - Unearned revenues are monies collected for student fees and lunches that have not yet been served. The lunch account balances will either be reimbursed or served lunches. The lunch account balances are reflected on the balance sheet in the Enterprise, School Nutrition Fund.

Long-term Liabilities - In the Government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the Statement of Net Assets.

<u>Fund Balances</u> - In the governmental fund financial statements, reservations of fund balance are reported for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

Restricted Net Assets - In the government-wide Statement of Net Assets, net assets are reported as restricted when constraints placed on net asset use are either externally imposed by creditors, grantors, contributors or laws and regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

### E. Budgeting and Budgetary Control

The budgetary comparison and related disclosures are reported as Required Supplementary Information.

### (2) Cash and Pooled Investments

The District's deposits at June 30, 2008 were entirely covered by Federal depository insurance, collateralized with securities or letters of credit held by the District or the District's agent in the District's name, or by multiple financial institution collateral pool in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States Government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

At June 30, 2008, the District had investments in the Iowa Schools Joint Investment Trust as follows:

The investments are valued at an amortized cost pursuant to Rule 2a-7 under the Investment Company Act of 1940.

Interest rate risk. The District's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the District.

Credit risk. The investments in the Iowa Schools Joint Investment Trust were rated Aaa by Moody's Investors Service.

### (3) Transfers

The detail of transfers for the year ended June 30, 2008 is as follows:

Transfer to	Transfer from	 Amount
Debt Service	Special Revenue, Physical Plant and Equipment Levy	\$ 29,214
Enterprise, Day Care	General	60,323
General	Special Revenue, Management Levy	1,170
Debt Service	Capital Projects	301,378
Total		\$ 392,085

Transfers generally move revenues from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

### (4) Capital Assets

Capital assets activity for the year ended June 30, 2008 is as follows:

	Ве	Balance ginning of of Year	Increases	Decreases	Balance End of Year
Business-type activities: Machinery and equipment Less accumulated depreciation Business-type activities capital assets, net	\$	107,482 78,775 28,707	0 5,490 (5,490)	0 0 0	107,482 84,265 23,217

	Balance Beginning of of Year	Increases	Decreases	Balance End of Year
Governmental activities:				
Capital assets not being depreciated:	0 20 211	0	F00	20 011
Land Total capital assets not being depreciated	\$ 39,311 39,311	0	500 500	38,811
iotal capital assets not being depreciated	33,311	U	300	30,011
Capital assets being depreciated:				
Buildings	8,977,412	27,410	62,521	8,942,301
Land improvements	119,376	13,420	0	132,796
Machinery and equipment	1,785,100	117,944	70,000	1,833,044
Total capital assets being depreciated	10,881,888	158,774	132,521	10,908,141
Less accumulated depreciation for:				
Buildings	1,442,327	172,664	32,479	1,582,512
Land improvements	13,962	6,639	0	20,601
Machinery and equipment	1,397,804	114,568	68,000	1,444,372
Total accumulated depreciation	2,854,093	293,871	100,479	3,047,485
Total capital assets being depreciated, net	8,027,795	(135,097)	32,042	7,860,656
Governmental activities capital assets, net	\$ 8,067,106	(135,097)	32,542	7,899,467
Depreciation expense was charged by the Distric	t as follows:			
Governmental activities:				
Instruction:				
Regular instruction			\$	2,358
Support services:				
Administration				27,282
Operation of plant and maintenance				4,973
Transportation				79,955
Administration				114,568
Unallocated depreciation			_	179,303
Total governmental activities depreciation e	xpense		\$	293,871
Business-type activities:				
Food services			\$	5,490
Total business-type activities depreciation	expense		\$	5,490

### (5) Long-Term Liabilities

Changes in long-term liabilities for the year ended June 30, 2008 are summarized as follows:

	Balance Beginning of Year	Additions	Reductions	Balance End of Year	Due Within One Year	
General Obligation Bonds Qualified Zone Academy Bonds	\$ 1,435,000 500,000	1,080,000	1,270,000 0	1,245,000 500,000	235,000	
Total	\$ 1,935,000	1,080,000	1,270,000	1,745,000	235,000	

### General Obligation Bonds Payable

Details of the District's June 30, 2008 general obligation bonded indebtedness are as follows:

Year	Bond issue	dated April	3, 2008	Bond issue	Bond issue dated April 1, 2003			Total		
Ending June 30,	Interest Rates	Principal	Interest	Interest Rates	Principal	Interest	Principal	Interest	Total	
2009	2.400 % \$	205,000	32,231	2.500 % \$	30,000	4,987	235,000	37,218	272,218	
2010	2.600	210,000	24,985	2.750	30,000	4,237	240,000	29,222	269,222	
2011	2.800	215,000	19,525	3.000	35,000	3,413	250,000	22,938	272,938	
2012	2.950	220,000	13,505	3.250	35,000	2,363	255,000	15,868	270,868	
2013	3.050	230,000	7,015	3.500	35,000	1,225	265,000	8,240	273,240	
Total	\$	1,080,000	97,261	<u>\$</u>	165,000	16,225	\$ 1,245,000	113,486	1,358,486	

### Qualified Zone Academy Bonds

During the year ended June 30, 2002, the District issued zero interest Qualified Zone Academy Bonds (QZAB). Annual transfers from the Physical Plant and Equipment Levy (PPEL) fund to a debt sinking fund will be made to pay the indebtedness due January 31, 2016, of \$500,000.

### (6) Advance Refunding

On April 3, 2008, the District issued \$1,080,000 to advance refunded \$1,050,000 of outstanding general obligation bonds dated February 25, 1998. This advance refunding was undertaken to reduce total debt service payments over the next five years by \$27,187. The net present value savings to the District for the advance refunding was \$32,151.

### (7) Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 3.90% of their annual covered salary and the District is required to contribute 6.05% of annual covered payroll for the years ended June 30, 2008. Plan members are required to contribute 3.70% of their annual covered salary and the District is required to contribute 5.75% of annual covered payroll for the years ended June 30, 2007 and 2006. Contribution requirements are established by state statute. The District's contributions to IPERS for the years ended June 30, 2008, 2007 and 2006 was \$318,517, \$284,415 and \$266,571, respectfully, equal to the required contributions for the year.

### (8) Risk Management

Van Buren Community School District is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The District assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

### (9) Area Education Agency

The District is required by the Code of Iowa to budget for its share of special education support, media and educational services provided through the area education agency. The District's actual amount for this purpose totaled \$257,558 for the year ended June 30, 2008 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

### REQUIRED SUPPLEMENTARY INFORMATION

## VAN BUREN COMMUNITY SCHOOL DISTRICT BUDGETARY COMPARISON SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN BALANCES -

# CHANGES IN BALANCES BUDGET AND ACTUAL - ALL GOVERNMENTAL FUNDS AND PROPRIETARY FUNDS REQUIRED SUPPLEMENTARY INFORMATION

YEAR ENDED JUNE 30, 2008

	Governmental Fund Types	Proprietary Fund Type	Total	Budgeted Amounts		Final to Actual Variance - Positive
	Actual	Actual	Actual	Original	Final	(Negative)
Revenues:	A 2 704 101	0.04 5.00	4 000 740	4 504 004	4 004 004	(400 150)
Local sources	\$ 3,784,191	254,555	4,038,746	4,504,904	4,504,904	(466, 158)
State sources	4,305,337	3,916	4,309,253	4,173,244	4,173,244	136,009
Federal sources	1,534,805	193,054	1,727,859	1,680,000	1,680,000	47,859
Total revenues	9,624,333	451,525	10,075,858	10,358,148	10,358,148	(282,290)
Expenditures:						
Instruction	5,379,170	0	5,379,170	5,871,125	5,871,125	491,955
Support services	3,205,960	180,180	3,386,140	4,745,000	4,745,000	1,358,860
Non-instructional programs	5,320	360,835	366,155	727,182	727,182	361,027
Other expenditures	632,889	0	632,889	1,798,409	1,798,409	1,165,520
Total expenditures	9,223,339	541,015	9,764,354	13,141,716	13,141,716	3,377,362
Excess(deficiency) of revenues						
over(under) expenditures	400,994	(89, 490)	311,504	(2,783,568)	(2,783,568)	(3,095,072)
Other financing sources(uses), net	(37,592)	60,323	22,731	1,000	1,000	(21,731)
Excess(deficiency) of revenues and other financing sources over(under) expenditures and other financing						
uses	363,402	(29, 167)	334,235	(2,782,568)	(2,782,568)	(3,116,803)
Balance beginning of year	2,735,543	53,644	2,789,187	2,933,728	2,933,728	(144,541)
Balance end of year	\$ 3,098,945	24,477	3,123,422	151,160	151,160	2,972,262

SEE ACCOMPANYING INDEPENDENT AUDITOR'S REPORT.

## VAN BUREN COMMUNITY SCHOOL DISTRICT NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - BUDGETARY REPORTING YEAR ENDED JUNE 30, 2008

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparison for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds except Private Purpose Trust and Agency Funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on the GAAP basis.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functions not by fund. These four functions are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents function expenditures or expenses by fund, the legal level of control is at the aggregated functional level, not by fund. The Code of Iowa also provides that District expenditures in the General Fund may not exceed the amount authorized by the school finance formula.

#### OTHER SUPPLEMENTARY INFORMATION

## VAN BUREN COMMUNITY SCHOOL DISTRICT COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS JUNE 30, 2008

	Nonmajor Special Revenue Funds					
		Manage- ment Levy	Student Activity	Physical Plant and Equipment Levy	Public Education Recreation Levy	Total
ASSETS						
Cash and pooled investments Receivables: Property tax:	\$	126,057	24,865	209,133	2,430	362,485
Current year delinquent		5,439	0	4,142	0	9,581
Succeeding year		155,000	0	161,528	0	316,528
TOTAL ASSETS	\$	286,496	24,865	374,803	2,430	688,594
LIABILITIES AND FUND BALANCES Liabilities:						
Accounts payable Deferred revenue:	\$	733	1,176	51	0	1,960
Succeeding year property tax		155,000	0	161,528	0	316,528
Total liabilities		155,733	1,176	161,579	0	318,488
Fund balances:						
Unreserved		130,763	23,689	213,224	2,430	370,106
Total fund balances		130,763	23,689	213,224	2,430	370,106
TOTAL LIABILITIES AND FUND BALANCES	\$	286,496	24,865	374,803	2,430	688,594

# VAN BUREN COMMUNITY SCHOOL DISTRICT COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS YEAR ENDED JUNE 30, 2008

	Nonmajor Special Revenue Funds						
		Manage- ment Levy	Student Activity	Physical Plant and Equipment Levy	Public Education Recreation Levy	Total	
REVENUES:			<b>-</b>	<del> •</del> •			
Local sources:							
Local tax	\$	199,932	0	153,768	0	353,700	
Other		17,872	192,421	25,027	513	235,833	
Total revenues		217,804	192,421	178,795	513	589,533	
EXPENDITURES:							
Current:							
Instruction:							
Other instruction Support services:		0	204,165	0	0	204,165	
Administration services		60,183	0	0	0	60,183	
Operation and maintenance							
of plant services		60,739	0	0	0	60,739	
Student transportation		17,338	0	0	0	17,338	
Other expenditures:							
Facilities acquisitions		0	0	87,263	14,101	101,364	
Total expenditures		138,260	204,165	87,263	14,101	443,789	
Excess(deficiency) of revenues over(under) expenditures		79,544	(11,744)	91,532	(13,588)	145,744	
Other Sinergine courses (vecs)							
Other financing sources(uses): Proceeds from the disposal of property		0	0	12,686	0	12,686	
Transfer out		(1,170)	0	(29, 214)	0	(30, 384)	
Total other financing sources(uses)		(1,170)	0	(16,528)	0	(17,698)	
Excess(deficiency) of revenues and other financing sources over(under) expenditures and other financing uses		78,374	(11,744)	75,004	(13,588)	128,046	
Fund balance beginning of year		52,389	35,433	138,220	16,018	242,060	
Fund balance end of year	\$	130,763	23,689	213,224	2,430	370,106	

VAN BUREN COMMUNITY SCHOOL DISTRICT
SCHEDULE OF CHANGES IN SPECIAL REVENUE FUND, STUDENT ACTIVITY ACCOUNTS
YEAR ENDED JUNE 30, 2008

Schedule 3

	Balance			D 1	Balance
	Beginning		Expendi-	Balance	End
Account	of Year	Revenues	tures	Change	of Year
Athletics:					
	\$ 0	240	0	(240)	0
General Athletics	(5,672)	32,699	36,194	219	(8,948)
Secondary Cross Country	0	12	0	0	12
District Football	254	0	0	0	254
Total Athletics	(5,418)	32 <b>,</b> 951	36,194	(21)	(8 <b>,</b> 682)
Clubs and Organizations:					
Annual	64	7,260	6,064	0	1,260
The Udder Choice	2,872	6,716	8,252	(274)	1,062
Concession Enterprises	286	15,564	11,492	(3,758)	600
_	102	480	462	0	120
Cross Country	3,317	1,981	2,096	0	3,202
Drama	(828)	1,458	1,072	865	423
F.H.A.			·	(1,100)	1,803
Football	3,082	2,273	2,452	274	47
FFA	(565)	1,805	1,467		1,882
Industrial Arts	3,382	0	0	(1,500)	427
Art Club	644	0	458	241	427
Letter Club	0	248	0	(248)	
Magazine Sales	0	4,485	2,577	(1,908)	0
Boys Track Fundraising	134	0	1,167	1,100	67
Media Club	86	0	0	0	86
National Honor Society	459	890	200	0	1,149
Golf Fundraiser	50	0	0	0	50
Pow Wow	449	0	0	0	449
Rhythm Squad	1,631	7,567	7,142	0	2,056
Softball	127	1,692	927	(500)	392
Baseball Fundraising	2,047	3,542	2,407	0	3,182
Spanish Club	506	46,292	50,187	2,662	(727)
Student Council	(3,300)	0	0	0	(3,300)
Girls Track Fundraising	(765)	0	246	240	(771)
JEL	231	0	255	50	26
Wrestling Fundraising	1,210	546	907	104	953
Volleyball Fundraising	(999)	0	458	500	(957)
Wrestling Cheerleaders	368	1,475	1,679	0	164
Young Investors Club	161	566	887	200	40
Boys Basketball Fundraising	1,588	1,226	1,583	0	1,231
Girls Basketball Fundraising	733	745	516	0	962
Football Cheerleaders	1,786	1,750	2,475	0	1,061
Basketball Cheerleaders	537	325	74	0	788
Total Clubs and Organizations	19,395	108,886	107,502	(3,052)	17,727
Classes:					
Class of 2008	829	950	2,067	288	0
	1,988	950	1,487	(167)	334
Class of 2009			501	737	1,043
Class of 2010	807	0	0	714	883
Class of 2011	169	0			954
Class of 2013	(287)		0	1,241	
Class of 2014	523	0 0 0 0 0	487	954	990
Total Classes	4,029	950	4,542	3 <b>,</b> 767	4,204

VAN BUREN COMMUNITY SCHOOL DISTRICT
SCHEDULE OF CHANGES IN SPECIAL REVENUE FUND, STUDENT ACTIVITY ACCOUNTS
YEAR ENDED JUNE 30, 2008

Schedule 3

Hard Market State Control of the Con		Balance eginning		Expendi-	Balance	Balance End
Account	(	of Year	Revenues	tures	Change	of Year
Miscellaneous:						
Student Planners		103	0	0	(103)	0
		929	804	144	(1,551)	38
Interest		393	0	144	(393)	0
Shop Projects				ŭ	1,453	(14,724)
Teachers		(12,828)	•	14,552	•	(14,724)
Fines		61	0	0	0	
Book Rent		0	2,445	2,445	0	0
Band		(2,030)	1,319	1,613	506	(1,818)
Chorus		407	1,505	1,442	(506)	(36)
Chorus/Band Fundraiser		8,083	22,207	16,654	0	13,636
Total Miscellaneous		(4,882)	39,483	36,850	(594)	(2,843)
Stockport Elementary:						
Stockport Elementary		7,240	1,393	5,348	0	3,285
Total Stockport Elementary		7,240	1,393	5,348	0	3 <b>,</b> 285
Douds Elementary:						
Douds Elementary		15,069	8,758	13,729	(100)	9,998
Total Douds Elementary		15,069	8,758	13,729	(100)	9,998
1000m Doddo Brownows		,,	-,			
Grand Total	\$	35,433	192,421	204,165	0	23,689

## VAN BUREN COMMUNITY SCHOOL DISTRICT SCHEDULE OF REVENUES BY SOURCE AND EXPENDITURES BY FUNCTION ALL GOVERNMENTAL FUND TYPES FOR THE LAST FOUR YEARS

	Modified Accrual Basis					
	Years Ended June 30,					
		2008	2007	2006	2005	
Revenues:						
Local sources:						
Local tax	\$	3,126,418	3,179,100	3,250,277	2,895,547	
Tuition		222 <b>,</b> 799	166,372	211,770	176,192	
Other		434,974	407,840	474,432	330,392	
State sources		4,305,337	3,928,194	3,943,463	3,691,297	
Federal sources		1,534,805	1,881,611	1,785,221	1,013,094	
Total	\$	9,624,333	9,563,117	9,665,163	8,106,522	
Expenditures:						
Current:						
Instruction:						
Regular instruction	\$	3,340,406	2,858,666	2,809,494	3,056,021	
Special instruction		1,056,026	973,391	988,857	1,175,624	
Other instruction		982,738		1,059,783	716,290	
Support services:		,	•			
Student services		421,877	418,812	253,214	134,840	
Instructional staff services		327,129	560,370	333,161	142,072	
Adminstration services		1,150,891	1,175,818	1,126,076	733,788	
Operation and maintenance of plant services		693,692	618,791	635,398	501,670	
Transportation services		612,371	700,995	686,920	545,555	
Other support services		0	0	0	146,418	
Non-instructional programs		5,320	647	1,907	28,950	
Other expenditures:						
Facilities acquisitions		101,364	407,382	584,711	312,463	
Long-term debt:		•	•	•		
Principal		215,000	210,000	195,000	190,000	
Interest and other charges		58,967	71,435	79 <b>,</b> 935	88,998	
AEA flow-through		257,558	245,305	242,151	231,945	
Total	\$	9,223,339	9,289,458	8,996,607	8,004,634	

### VAN BUREN COMMUNITY SCHOOL DISTRICT SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2008

	CFDA	GRANT	
GRANTOR/PROGRAM	NUMBER	NUMBER	EXPENDITURES
DIRECT:			
DEPARTMENT OF EDUCATION:			
IOWA DEPARTMENT OF EDUCATION:			
21ST CENTURY COMMUNITY LEARNING CENTERS	84.287	FY 08	\$ 209,950
INDIRECT:			
DEPARTMENT OF AGRICULTURE:			
IOWA DEPARTMENT OF EDUCATION:			
SCHOOL NUTRITION CLUSTER PROGRAMS:			
SCHOOL BREAKFAST PROGRAM	10.553	FY 08	31,114
NATIONAL SCHOOL LUNCH PROGRAM	10.555	FY 08	117,587 *
			148,701
CHILD AND ADULT CARE FOOD PROGRAM	10.558	FY 08	11,066
DEPARTMENT OF EDUCATION:			
IOWA DEPARTMENT OF EDUCATION:			
TITLE I GRANTS TO LOCAL EDUCA-			
TIONAL AGENCIES	84.010	6592-G	144,669
	01,010	3032	
SAFE AND DRUG-FREE SCHOOLS AND			
COMMUNITIES - NATIONAL PROGRAMS	84.184L	FY 08	924,714
SAFE AND DRUG-FREE SCHOOLS AND			
COMMUNITIES - STATE GRANTS	84.186	FY 07	9,967
SAFE AND DRUG-FREE SCHOOLS AND			
COMMUNITIES - STATE GRANTS	84.186	FY 08	3,804
SAFE AND DRUG-FREE SCHOOLS AND			
COMMUNITIES - STATE DATA GRANTS	84.186	FY 08	5,000
			18,771
INNOVATIVE EDUCATION PROGRAM			
STRATEGIES (TITLE V)	84.298	FY 08	1,240
ALTERNATIVE ASSESSMENT	84.326	FY 08	175
MIMIE IIN EEDEDNI MENCHED OHNITMV			
TITLE IIA - FEDERAL TEACHER QUALITY PROGRAM	84.367	FY 08	52,818
PROGRAM	04.307	ri Uo	J2,010
GRANTS FOR STATE ASSESSMENTS AND RELATED			
ACTIVITIES (TITLE VIA)	84.369	FY 08	4,991
AREA EDUCATION AGENCY:			
SPECIAL EDUCATION - GRANTS TO			
STATES (PART B)	84.027	FY 08	39,589

### VAN BUREN COMMUNITY SCHOOL DISTRICT SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2008

The second secon	CFDA	GRANT	
GRANTOR/PROGRAM	NUMBER	NUMBER	EXPENDITURES
<pre>INDIRECT(CONTINUED): DEPARTMENT OF EDUCATION(CONTINUED): AREA EDUCATION AGENCY(CONTINUED): SPECIAL EDUCATION - GRANTS TO</pre>			
STATES (ALTERNATIVE ASSESSMENT)	84.027	FY 08	175
SPECIAL EDUCATION - GRANTS TO STATES (INSTRUCTIONAL DECISION MAKING)	84.027	FY 08	9,214
VOCATIONAL EDUCATION - BASIC GRANTS TO STATES VOCATIONAL EDUCATION - BASIC	84.048	FY 07	216
GRANTS TO STATES	84.048	FY 08	13,504 13,720
ENHANCING EDUCATION THROUGH TECHNOLOGY	84.318	FY 08	3,784
DEPARTMENT OF HUMAN SERVICES: IOWA DEPARTMENT OF HUMAN SERVICES: DRUG-FREE COMMUNITIES SUPPORT PROGRAM DRUG-FREE COMMUNITIES SUPPORT PROGRAM	93.276 93.276	FY 07 FY 08	2,283 101,155 103,438
CHILD CARE DEVELOPMENT BLOCK GRANTS WRAP AROUND GRANT	93.575	FY 08	15,000
CHILD CARE MANDATORY AND MATCHING FUNDS OF THE CHILD CARE AND DEVELOPMENT FUND(DHS REIMBURSEMENTS)	93.596	FY 08	18,232
CORPORATION FOR NATIONAL AND COMMUNITY SERVICE: IOWA DEPARTMENT OF EDUCATION: LEARN AND SERVE AMERICA - SCHOOL AND COMMUNITY BASED PROGRAMS (COMSERV)	94.004	FY 07	3,381
TOTAL			\$ 1,723,628

<sup>\*</sup> Includes \$16,914 of non-cash awards.

Basis of Presentation - The Schedule of Expenditures of Federal Awards includes the federal grant activity of Van Buren Community School District and is presented on the accrual or modified accrual basis of accounting. The information on this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in preparation of, the basic financial statements.

#### NOLTE, CORNMAN & JOHNSON P.C.

#### Certified Public Accountants

(a professional corporation)
117 West 3rd Street North, Newton, Iowa 50208-3040
Telephone (641) 792-1910

Independent Auditor's Report on Internal Control over Financial Reporting and
on Compliance and Other Matters

Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Board of Education of the Van Buren Community School District:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Van Buren Community School District as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements listed in the table of contents, and have issued our report thereon dated February 12, 2009. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Van Buren Community School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of Van Buren Community School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Van Buren Community School District's internal control over financial reporting.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Van Buren Community School District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with U.S. generally accepted accounting principles such that there is more than a remote likelihood a misstatement of Van Buren Community School District's financial statements that is more than inconsequential will not be prevented or detected by Van Buren Community School District's internal control. We consider the deficiencies in internal control described in Part II of the accompanying Schedule of Findings and Questioned Costs to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies that results in more than a remote likelihood a material misstatement of the financial statements will not be prevented or detected by Van Buren Community School District's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we believe item II-A-08 is a material weakness.

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#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Van Buren Community School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of non-compliance or other matters that are described in Part IV of the accompanying Schedule of Findings and Questioned Costs.

Comments involving statutory and other legal matters about the District's operations for the year ended June 30, 2008 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Van Buren Community School District's responses to findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we have expressed our conclusions on the District's responses, we did not audit Van Buren Community School District's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of Van Buren Community School District and other parties to whom Van Buren Community School District may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Van Buren Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

No 16, Gry Man & Johnson, P.C.

February 12, 2009

#### NOLTE, CORNMAN & JOHNSON P.C.

#### Certified Public Accountants

(a professional corporation)
117 West 3rd Street North, Newton, Iowa 50208-3050
Telephone (641) 792-1910

Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133

To the Board of Education of Van Buren Community School District

#### Compliance

We have audited the compliance of Van Buren Community School District with the types of compliance requirements described in U.S. Office of Management and Budget (OMB) Circular A-133 <a href="Compliance Supplement">Compliance Supplement</a> that are applicable to each of its major federal programs for the year ended June 30, 2008. Van Buren Community School District's major federal programs are identified in Part I of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grant agreements applicable to each of its major federal programs is the responsibility of Van Buren Community School District's management. Our responsibility is to express an opinion on Van Buren Community School District's compliance based on our audit.

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards, the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, and OMB Circular A-133, <u>Audits of States, Local Governments</u>, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether non-compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Van Buren Community School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Van Buren Community School District's compliance with those requirements.

In our opinion, Van Buren Community School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.

#### Internal Control Over Compliance

The management of Van Buren Community School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grant agreements applicable to federal programs. In planning and performing our audit, we considered Van Buren Community School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Van Buren Community School District's internal control over compliance.

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A control deficiency in the District's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to administer a federal program such that there is more than a remote likelihood noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the District's internal control. We consider the deficiency in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as item III-A-08 to be a significant deficiency.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the District's internal control. We consider the significant deficiency in internal control over compliance described in the accompanying Schedule of Findings and Ouestioned Costs as item III-A-08 to be a material weakness.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in the District's internal control that might be significant deficiencies or material weaknesses as defined above. However, as discussed above, we identified a deficiency in internal control over compliance that we consider to be a material weakness.

Van Buren Community School District's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we expressed our conclusions on the District's responses, we did not audit Van Buren Community School District's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of Van Buren Community School District and other parties to whom Van Buren Community School District may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

Note, Cornman & Johnson, P.C.

February 12, 2009

#### Part I: Summary of the Independent Auditor's Results:

- (a) Unqualified opinions were issued on the financial statements.
- (b) Significant deficiencies in internal control over financial reporting were disclosed by the audit of the financial statements, including a material weakness.
- (c) The audit did not disclose any non-compliance which is material to the financial statements.
- (d) A significant deficiency in internal control over major programs was disclosed by the audit of the financial statements, including a material weakness.
- (e) An unqualified opinion was issued on compliance with requirements applicable to each major program.
- (f) The audit disclosed an audit finding which is required to be reported in accordance with Office of Management and Budget Circular A-133, Section .510(a).
- (g) Major programs were as follows:
  - CFDA Number 84.184 Safe and Drug-Free Schools and Communities National Programs
- (h) The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- (i) Van Buren Community School District did not qualify as a low-risk auditee.

#### Part II: Findings Related to the Basic Financial Statements:

INSTANCES OF NON-COMPLIANCE:

No matters were noted.

#### SIGNIFICANT DEFICIENCIES:

II-A-08 Segregation of Duties - One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. Cash receipts are issued and bank deposits are prepared by the same person. An independent person does not open the mail and prepare an initial listing of the checks received and later compare the listing to the receipts issued. Also, vouchers are processed, disbursements are recorded, and checks are prepared by the same person.

<u>Recommendation</u> - We realize segregation of duties is difficult with a limited number of office employees. However, the District should review its procedures to obtain the maximum internal control possible under the circumstances.

<u>Response</u> - We will continue to review our procedures and implement additional controls where possible.

Conclusion - Response accepted.

II-B-08 <u>Checks Outstanding</u> - We noted during our audit that the District had checks included in the bank reconciliation which have been outstanding for over a year in the Student Activity Fund.

<u>Recommendation</u> - Per Chapter 556.1(10) and 556.11 of the Code of Iowa, the District is required to report unclaimed property to the State Treasurer annually before November 1<sup>st</sup>. The District should submit the outstanding checks to the State Treasurer as unclaimed property.

Response - We have notified the payees to determine status and will reissue if necessary.

Conclusion - Response accepted.

II-C-08 Student Activity Fund - During our audit issues arose about the properness of certain accounts or certain receipts and expenditures collected/paid from the Student Activity Fund. Inappropriate expenditures would include any expenditure more appropriate to other funds. The student activity fund shall not be used as a clearing account for any other fund. This is not an appropriate fund to use for public tax funds, trust funds, state and federal grants or aids, textbook/library book fines, fees, rents, or sales, textbook/library book purchases, sales of school supplies, curricular activities, or any other revenues or expenditures more properly included in another fund. Moneys in this fund shall be used to support only the cocurricular program defined in department of education administrative rules (298A.8). Fundraisers and donations made to the school should be recorded in the fund in which they could be expended from. More specific examples of these instances are as follows:

There is a Teacher account. This account is not a student run organizations and should be run through the General Fund. The proceeds from pop sales are included here. The expenditures for pop exceed the revenues received.

There are Stockport and Douds Elementary accounts. These accounts were used to purchase instructional supplies during the year. Instructional supplies are not allowable expenditures in the Student Activity Fund and should be handled in the General Fund.

We noted revenues for picture commissions in the Elementary accounts. These revenues should be handled in the General Fund or used to offset the costs for the yearbook.

There are several inactive accounts. These accounts should be reviewed, closed and allocated to the other student activity accounts.

Recommendation - The purpose of the Student Activity Fund is to account for financial transactions related to the cocurricular and extracurricular activities offered as a part of the education program for the students established under Iowa Administrative Code 281-12.6(1). The District should review the propriety of receipts and expenditures that are recorded in the Student Activity Fund. It would appear that some of the accounts appear to be more administratively maintained in nature, rather than maintained by a club or organization. Therefore, they need to be corrected or transferred to the proper fund where these monies can be receipted and expended.

 $\underline{\text{Response}}$  - We are reviewing procedures and making necessary changes to rectify the situation.

Conclusion - Response accepted.

II-D-08 <u>Payroll Procedures</u> - We noted during our audit that the District is not keeping track of hours worked for coaches who are non-certified staff.

<u>Recommendation</u> - In an effort to comply with the Department of Labor requirements on wage per hour contracts, the District should keep track of the hours worked for non-certified staff coaches. The District should also review its payroll procedures to ensure that supporting documentation is kept for all employees who receive checks.

<u>Response</u> - We have notified and trained non-certified coaches to complete timesheets to comply with the Department of Labor's wage an hour requirements. We are now in compliance for FY2009.

Conclusion - Response accepted.

II-E-08 <u>Photo Image Checks</u> - We noted during our audit that District receives their checks from the bank as photo images showing only the front of the checks. Chapter 544D.114 of the Code of Iowa requires both the front and back of check images to be retained.

<u>Recommendation</u> - The District should contact the bank to rectify the situation. The District should receive the photo images showing both the front and back of the checks or the original issued check.

<u>Response</u> - We have notified our new bank to supply us the photo image, back and front of each check. We are now in compliance for FY2009.

II-F-08 <u>Supporting Documents for Payments to Officials</u> - Payments made to officials from the Student Activity fund do not have supporting documentation. In addition, the District paid officials the night of the event.

Pursuant to a valid contractual agreement between the school board and the officials, which includes terms and conditions for payment and compliance with Chapters 279.29 and 279.30 of the Code of Iowa, officials could be paid the night of the game, after the service has been rendered. For non-contract officials or substitute officials, payment should be made after services have been rendered and audited and allowed similar to other vendor payments. The District should have a policy and officials should be informed that payment will be made in this manner unless a valid contract exists.

<u>Recommendation</u> - The copy of the contract made for each official should be used as the support document for payment. In absence of a valid contract, officials should be paid after the event. The documentation necessary to pay for non-contract individuals should be identified and retained.

<u>Response</u> - We have developed a form for each official to complete and sign after each officiated event. This form will be retained with the check stub. We are now in compliance for FY2009.

<u>Conclusion</u> - Response acknowledged. A copy of the contract made for each official should be used as support for payment.

II-G-08 <u>Reconciliation of Advertisements</u> - We noted during our audit that the District sells yearbook advertisements. However, there is not a reconciliation of sponsor payments to the actual published advertisements in the yearbook.

<u>Recommendation</u> - The District should implement procedures to reconcile sponsor payments to advertisements for the yearbook prior to publishing the yearbook. In addition, the yearbook advisor should turn the reconciliation into the central office for review and verification by central office staff. The reconciliation should be available at the time of audit.

<u>Response</u> - We will review procedures and make changes to rectify the situation.

Conclusion - Response accepted.

II-H-08 <u>Authorized Check Signatures</u> - We noted in our disbursement test for the Student Activity Fund one checks had two signatures; however, the board secretary did not sign this check.

Recommendation - The Board President and Board Secretary are to sign all checks written by the District to be in compliance with Chapter 291.1 of the Code of Iowa.

Response - We will review procedures and make changes to rectify the situation.

#### Part III: Findings and Questioned Costs for Federal Awards:

#### INSTANCES OF NON-COMPLIANCE:

No matters were noted.

#### SIGNIFICANT DEFICIENCIES:

CFDA Number 84.184: Safe and Drug-Free Schools and Communities - National Programs Federal Award Year: 2008
U.S. Department of Education
Passed through the Iowa Department of Education

III-A-08 <u>Segregation of Duties</u> - One important aspect of the internal control structure is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that the cash receipts listing, bank deposits and the posting of the cash receipts to the cash receipts journal were all done by the same person.

<u>Recommendation</u> - We realize that with a limited number of office employees, segregation of duties is difficult. However the District should review its control procedures to obtain the maximum internal control possible under the circumstances.

<u>Response</u> - We will continue to review our procedures and implement additional controls where possible.

#### Part IV: Other Findings Related to Required Statutory Reporting:

- IV-A-08 <u>Certified Budget</u> District disbursements for the year ended June 30, 2008, did not exceed the amount budgeted.
- IV-B-08 <u>Questionable Disbursements</u> We noted no disbursements that may not meet the requirements for public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- IV-C-08 <u>Travel Expense</u> No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.
- IV-D-08 <u>Business Transactions</u> No business transactions between the District and District officials were noted.
- IV-E-08 <u>Bond Coverage</u> Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
- IV-F-08 <u>Board Minutes</u> We noted no transactions requiring Board approval which have not been approved by the Board.
- IV-G-08 <u>Certified Enrollment</u> We noted no variances in the basic enrollment data certified to the Department of Education.
- IV-H-08 <u>Deposits and Investments</u> We noted no instances of non-compliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the District's investment policy.
- IV-I-08 <u>Certified Annual Report</u> The Certified Annual Report was filed with the Department of Education timely, and we noted no significant deficiencies in the amounts reported.
- IV-J-08 <u>Financial Condition</u> The District had several accounts in the Special Revenue, Student Activity Fund with deficit balances at June 30, 2008.

<u>Recommendation</u> - The District should continue to monitor this fund and investigate alternatives to eliminate the deficits accounts. The District should review purchase approval procedures for the Student Activity Fund and may wish to require additional approval before ordering goods or services from these accounts.

<u>Response</u> - We will monitor this fund and investigate any available options to eliminate these deficits accounts.